

TRAINING ANNOUNCEMENT

Tom Wagner, Delaware's Auditor of Accounts, is sponsoring training on May 17-18, 2011 in Polytech School District's auditorium, 823 Walnut Shade Road, Woodside, DE 19980. The fee will include 16 CPEs, continental breakfast, lunch, and snacks. We hope you will join us for four interesting sessions on subrecipient monitoring, security, internal controls, and leadership development skills.

Please feel free to pass this on to federal programs subrecipients or to anyone in your organization who can benefit from this training.

May 17, 2011

Subrecipient Monitoring for Federal Programs - presented by Joseph Seibert, CPA, Partner, KPMG LLP – Will discuss responsibilities of the prime recipient, pass-through entities, and subrecipients.

Registration and Continental Breakfast: 7:30 am to 8:00 am

Class: 8:00 am to 12:00 pm

Type: Auditing

Lunch will be served onsite: Roast beef Au'Jus and crab cake

Security 101 – presented by Elayne Starkey, Chief Security Officer, Department of Technology and Information – Will discuss information security.

Class: 1:00 pm to 4:30 pm

Type: Technology

May 18, 2011

Internal Controls – presented by Patrick Kirk, CPA, CGFM, and Corey Troutman, CPA, Zelenkofske Axelrod LLC - Will discuss how to identify internal controls, how to decide which ones to test, and what missing controls are most likely to result in errors, fraud, waste, or abuse.

Registration and Continental Breakfast: 7:30 am to 8:00 am

Class: 8:00 am to 12:00 pm

Type: Auditing

Lunch will be served onsite: Marinated chicken breast and baked ziti

Leadership Development Skills – presented by Crystal Feliciano, M.S.Ed., Auditor In-Charge, Audit Division, New Jersey Office of the State Comptroller – Will discuss effective team leadership, culture and its role in the workplace, exercising fairness in the workplace, giving and receiving feedback and feedforward, understanding conflict management, and promoting trust within the organization.

Class: 1:00 pm to 4:30 pm

Type: Personal Development

Cost for Both Days

AGA Members - \$400

Non-AGA Members - \$450

Cost for One Day

AGA Members - \$225

Non-AGA Members - \$250

All attendees are required to mail or fax the registration form along with a check payable to the Office of Auditor of Accounts to Beth Draper, Administrative Specialist, 401 Federal Street, Suite 1, Dover, DE 19901 or fax to 302-739-2723, by May 6, 2011.

If you have questions, please contact Beth Draper, at 302-857-3903 or Kimberly Zink, Support Services Administrator, at 302-857-3904. Thank you for your interest and we look forward to seeing you there!

**Office of Auditor of Accounts
Registration Form
Subrecipient Monitoring, Security 101, Internal Controls, and Leadership Development Skills**

Name: _____

Address: _____

Telephone Number: _____

Email Address: _____

Please check which days you will attend.

☐

Both Days - AGA Member - \$400; Non-AGA Member - \$450

☐

Day 1 –Subrecipient Monitoring and Security 101

AGA Member - \$225

Non-AGA Member - \$250

☐

Day 2 – Internal Controls and Leadership Development Skills

AGA Member - \$225

Non-AGA Member - \$250

Amount Enclosed: _____

Please make check payable to: Office of Auditor of Accounts

If you are a State agency and require an intergovernmental voucher (IV), please provide the following:

Contact Name: _____

SLC: _____

Note: The Office of Auditor of Accounts will prepare the IV and send to Agency.

Registration form and payment must be returned to the Office of Auditor of Accounts **by May 6, 2011.**

Please return the form and check to:

Ms. Beth Draper
Office of Auditor of Accounts
Townsend Building, Suite 1
401 Federal Street
Dover, DE 19901
SLC: D370A